

NM Certified County Health Care Official Requirements Checklist

The NM **EDGE** (Education Designed to Generate Excellence in the public sector)
 A Program of NM Cooperative Extension Service
“NM Certified County Health Care Official” Curriculum Checklist
 Successful completion of the following **18 classes** is required to earn a NM Certified County Health Care Official designation (**NMCHCO**).
 For further information contact nmedge@nmsu.edu or go to nmedge.nmsu.edu November 8 2018

Classes	Each class is three hours of classroom instruction.	Date Completed
Health Care Specific Classes		All 5 classes required
Take each of the following HC classes		
HC 102- Third Party Pay Issues Part I		
HC 202- Third Party Pay Issues Part II		
HC 103- General Epidemiology & Chronic Illness		
HC 104- HIPPS: Implications for the Health Care Official (technical and ethical concerns)		
HC 110- Intro to Ethics for the NM Health Care Professional		
CPM Required Classes		All 9 classes required
Take each of the following CPM classes		
CPM 111- Knowing Your Government		
CPM 114- The Public Policy Making Process		
CPM 213- Policy Development (pre-req. CPM 114)		
CPM 131- General HR Law		
CPM 234- Serving Our Mentally Ill Citizens		
CPM 152- Conflict Resolution		
CPM 155- Improving Your Presentation Skills		
CPM 157- Creating a Service Oriented Culture		
CPM 161- Making the Most of the Web		
Elective Classes		2 electives required
Choose 2 classes from the 6 classes listed below		
CPM 124- Federal Grants & Private Foundations Part I- Take 124 & 224 the same day		
CPM 224- Federal Grants & Private Foundations Part II (pre-req. CPM 124)		
CPM 156- Improving Writing Skills		
CPM 253- Writing Resolutions & Ordinances (pre-req. CPM 156)		
CPM 264- Basic GIS for the Non-GIS User		
CPM 171- The Role of Research in Public Service		
CPM Technology Track VI Electives		2 technology electives required
Choose 2 classes from any Track VI Technology classes not already taken		
1.		
2.		
Culminating Experience		
A Health Focused Mini-Portfolio - Graded on 10 point scale Submit for an audit during an open audit window for assignment		